



Aims

We aim to create a community characterised by responsible behaviour and an environment conducive to hard work. Positive attitudes, individual achievement, good behaviour and politeness will be acknowledged and encouraged at all times.

The following guidelines will be used to achieve these aims:

Behavioural Guidelines:

Children will be expected to show consideration for others at all times. They should treat others as they would expect to be treated.

Children should treat all members of the school community with politeness and respect. Anti-social behaviour towards staff or other children is never acceptable.

Children should work in a sensible and purposeful way. They should be able to work individually or cooperatively as the task requires.

Children will be expected to move about the school in a quiet and orderly manner. Running along corridors or in classrooms is not allowed.

Children should show a caring and responsible attitude towards school materials and equipment and to the belongings of others.

Children will be encouraged to respect the school environment. To keep it free of litter and graffiti and to report any instances of vandalism.

Children should not bring sweets or chewing gum to school.

Children should avoid bringing valuable items to school. Radios, Walkmans and any article which could cause danger to others are not allowed.

These guidelines will be made known to all children and parents and will be administered fairly and consistently.

Where pupils are seen to be contravening these guidelines they should be corrected immediately, and in serious cases referred to the head or deputy head teacher.

The following rewards and sanctions will be used:

Rewards

Good behaviour and politeness will be expected at all times and will be acknowledged and encouraged by :

- a quiet word of thanks or praise
- a written comment on a child's work or finished book or folder
- a visit to another teacher or the head teacher for praise
- a more public expression of praise in class or assembly
- informing parents of behaviour or achievement deserving recognition.



Sanctions

Behaviour which does not conform to the above guidelines is considered to be unacceptable and will be dealt with quickly and consistently by :

- a quiet word of warning
- a written comment on a child's work, book or folder
- referring the child to another teacher, deputy or headteacher
- removal of privileges
- informing parents and inviting them to discuss problems at an early stage.

Behaviour in Classrooms.

Class teachers should expect a high standard of behaviour in classrooms. Children should be made aware of the expected code of behaviour and in particular to show respect when visitors are in the room.

It is not good practice to have children standing outside classrooms. If it necessary to withdraw a pupil from lessons they must be the clear responsibility of another member of staff.

Pupils may be kept in at playtimes or lunchtimes if their behaviour has been inappropriate or work unacceptable, but in such instances they should be supervised. Pupils should not be detained at the end of the school day.

Dealing with problems.

If staff experience persistent problems with a child it may be necessary to involve the deputy head or head teacher. The following referral system should operate:

- 1) the member of staff (teacher, midday supervisor, support assistant) should deal with the problem immediately, and unless very trivial or a "one off" inform the class teacher.
- 2) the class teacher should decide whether a further reprimand is appropriate and whether to refer the issue to deputy head or the head teacher.
- 3) deputy head may deal with it and inform the class teacher of outcomes or may refer the problem to the head teacher.
- 4) the head teacher will deal with the situation and inform the class teacher of the outcome.

If the usual sanctions are not found to be effective then staff should discuss the problem with the headteacher or deputy headteacher. It may be necessary to put a pupil "on report" or to consider exclusion.

Under no circumstances should pupils be physically threatened or assaulted.

Pupils "On Report"

An effective sanction appropriate to some situations is the Report system. Class teachers can operate this system after consultation with parents and the head teacher. The child is monitored using a weekly report sheet so that work/behaviour can be checked on a daily basis.



Exclusion from School

This sanction would only be used in exceptional circumstances.

If a child behaves in a totally unacceptable manner the headteacher will decide if the child should be sent home. A letter will be sent to the parents asking them to come in to school to discuss the problem. If the parents do not contact the school within three days then the EWO (Education Welfare Officer) will be asked to visit the home.

If there are further incidents the headteacher will decide at what stage the problem should be referred to the Governors' Disciplinary Committee. The ultimate sanction would be permanent exclusion. (*see policy on Exclusions and Appeals*)

The following criteria will be used to evaluate the success of this policy:

- The extent to which children are seen to show consideration for others.
- The extent to which rewards for good work or behaviour predominate over instances where children are reported for not adhering to behavioural guidelines.
- Positive comments from visitors to the school and members of the local community concerning the politeness of the children and the purposeful environment within the school.
- The care shown by children for artefacts and other possessions on display throughout the school.
- The absence of litter, graffiti and vandalism inside and outside the school.
- The overall ethos of the school which should be seen to be positive and encouraging and not negative and punitive.

Review

This policy will be reviewed by staff and by the Pastoral and Behaviour Committee of the Governors every 2 years.